



# Resources and Performance Select Committee Forward Work Programme 2024

**Resources and Performance Select Committee | Chairman: Cllr Bob Hughes  
Scrutiny Officer: Julie Armstrong | Democratic Services Assistant: vacant**

<b>Date of Meeting</b>	<b>Issue for Scrutiny</b>	<b>Purpose</b>	<b>Outcome</b>	<b>Relevant Organisational Priority</b>	<b>Cabinet Member/Lead Officer</b>
<b>12 March 2024</b>	<b>Equality, Diversity &amp; Inclusion</b>	Check progress on recommendations made in June 2023, particularly on making council offices accessible.	Make Council inclusive.	Empowering communities	Mark Nuti, Cabinet Member responsible for EDI Natalie Bramhall, Cabinet Member for Property; Glenn Woodhead, Assistant Director for Facilities Management
	<b>Removal of payroll service to academies</b>	Process, in particular timing and associated communication, and consequences for MATs and Council.	Learn lessons with respect to off-boarding.	Growing a sustainable economy so everyone can benefit, Empowering communities	David Lewis, Cabinet Member for Finance and Resources; Anna D'Alessandro, Director, Corporate Finance and Commercial; Ricky Fuller, Head of Business Services
	<b>Interim Report of the Unit4/MySurrey Task Group</b>	To share the task group's findings of their research into the selection and implementation of the new Enterprise Resource Planning system	Decide on next steps	Growing a sustainable economy so everyone can benefit	Steven McCormick, Chairman of the Task Group
<b>15 May 2024</b>	<b>Digital inclusion</b>	Citizens Online to bring their final report with recommendations to Committee.	To ensure nobody is left behind due to IT exclusion.	Tackling health inequality, Growing a sustainable economy so	David Lewis, Cabinet Member for Finance and Resources; Sarah Kershaw, Chief of Staff to Chief Executive

				everyone can benefit, Empowering communities	
	<b>Corporate Health and Safety</b>	To check Orbis internal audit's recommendations made in May 2023 into H&S governance are being implemented and improvements made since HSE improvement notice on 10 April 2023.	Review H&S performance, including across schools and care homes, under new governance arrangements from 1 June 2023.	Empowering communities	David Lewis, Cabinet Member for Finance and Resources; Leigh Whitehouse, Deputy Chief Executive and Executive Director; Shella Smith, Director for People and Change; Successor of Paul Booker, Corporate Health and Safety Lead Manager
<b>16 July 2024</b>	<b>Facilities Management contracts</b>	Post-implementation review. New contracts for hard and soft services being let late 2023.	Be assured of quality and value for money.	Growing a sustainable economy so everyone can benefit	Natalie Bramhall, Cabinet Member for Property and Waste; Glenn Woodhead, Assistant Director for Facilities Management
<b>23 October 2024</b>	<b>Data Strategy Transformation Programme</b>	Progress report on the business plan for the Data Strategy Transformation Programme.	Monitor progress of recommendations made by Committee in February 2023.	Empowering communities	Rebecca Paul, Deputy Cabinet Member for Levelling Up; Successor of Rachel Crossley, Joint Executive Director, Public Service Reform; Angela Lawrence, Head of Data
<b>Informal meetings</b>					
<b>TBC</b>	<b>Getting people with disabilities work-ready</b>	Look at Local Authority exemplar and hear from commercial businesses. What skills will be	Help people with disabilities into work and fill	Tackling health inequality, Growing a sustainable	Sinead Mooney, Lead Member for EDI; Sarah Kershaw, Chief of Staff;

		needed in 10 years time and how to prepare.	Council vacancies.	economy so everyone can benefit, Empowering communities	Nikki Parkhill, Head of Equality, Diversity and Inclusion; Tom Holmwood, Head of Resourcing
<b>Items to be considered</b>					
<b>TBC</b>	<b>Subject access requests</b>	Response times raised as concern at Feb 2023 performance monitoring session.	Improve response times.	Empowering communities	Grisilda Ponniah, Corporate Information Governance Manager
<b>Task and Finish Groups</b>					
<b>Timescale</b>	<b>Issue for Scrutiny</b>	<b>Purpose</b>	<b>Outcome</b>	<b>Relevant Organisational Priority</b>	<b>Membership</b>
On-going, budget monitoring and scrutiny	<b>Budget Task Group</b>	To enable in-depth scrutiny of the Council's in-year budget, cutting across the remits of all four Select Committees.	To ensure that the Council's budget offers good value for money in all the Council's service areas, enabling the best outcomes for residents.	Growing a sustainable economy so everyone can benefit	<u>Membership:</u> <ul style="list-style-type: none"> <li>• Catherine Powell (Chairman)</li> <li>• Bob Hughes</li> <li>• Fiona Davidson</li> <li>• Trefor Hogg</li> <li>• Jonathan Hulley</li> <li>• Jonathan Essex</li> <li>• Fiona White</li> </ul>
Interim report to 12 March SC	<b>Unit4/MySurrey</b>	Review lessons learned from implementation delays and overspend	To avoid a repeat of issues	Growing a sustainable economy so everyone can benefit	<u>Membership:</u> <ul style="list-style-type: none"> <li>• Steve McCormick (Chairman)</li> <li>• David Harmer</li> <li>• John O'Reilly</li> <li>• Edward Hawkins</li> </ul>

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### **Standing Items**

- **Forward Work Programme (FWP) and Recommendations Tracker:** Review of the Select Committee's forward work programme, and monitoring of the Select Committee recommendations and actions.
- **Notes of Performance Monitoring Session:** A record of the most recent informal Performance Monitoring session (conducted every 2-4 months).